



Chislehurst CE Primary School

Application to request leave of absence from school for child to accompany parents/guardians on holiday

Name of Pupil(s):

Class:

I wish to apply for my child to be absent from school to accompany me on my **annual holiday**.

From:

to:

Signed:

Date:

Note: Please refer to the school's Admissions policy page 5: There is **no** automatic entitlement in law to time off in school time to go on holiday.

All applications for leave must be made in advance. In making a decision the school will consider the circumstances of each application individually, including any previous pattern of leave in term time. We strongly recommend that parents gain consent for any holiday in term time **before booking** your holiday.

To Parent

Name of School: **Chislehurst (St Nicholas) C.E.**

Name of Pupil:

Class:

Absence from school approved from:

to:

Signed by Head Teacher:

Date: