



St Nicholas Church of England Primary School

'OUR CHRISTIAN COMMUNITY GROWING AND LEARNING TOGETHER'

Policy Title:	School Uniform
LT Responsibility:	Head Teacher
Review Body:	Head Teacher and Deputy Head
Date:	June 2021
Review:	June 2023

Statement of intent

St Nicholas CE Primary is committed to promoting equality and value for money, and to ensuring that no pupil is discriminated against due to their religion or belief, economic circumstances or social and cultural background – this policy contains provisions to meet these objectives.

This policy has been created with health and safety, value for money and practicality at its heart. It has been designed to ensure pupils wear clothing conducive to a successful learning environment.

It is important that our pupils feel a sense of belonging and community through a smart and practical uniform. We believe a uniform allows all pupils, regardless of background, to feel equal to their peers and confident in their appearance. We also believe it is important for activities to be facilitated by specialised and appropriate clothing such as sports-specific attire.

Aims

- To promote and foster a sense of unity, pride and belonging in our school
- To promote and foster self-respect and respect for the values held by the school community
- For each pupil to project an image that would bring credit to themselves and the school

Legal framework

This policy has due regard to all relevant legislation including, but not limited to the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The General Data Protection Regulation

- Data Protection Act 2018

This policy has due regard to all relevant guidance including, but not limited to, the following:

- DfE (2014) 'School Admissions Code'
- DfE (2013) 'School uniform'

Roles and Responsibilities

The **Head Teacher** is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the Aquinas Advisory Council.
- Providing pupils with an exemption letter as appropriate, e.g. for a pupil who has a broken arm and requires a loose-fitting top.

Teachers are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Disciplining pupils who are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity.

Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the **Head Teacher** if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Head Teacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

Cost and availability

In accordance with the School Admissions Code, the school ensures that the school's uniform policy does not discourage parents from applying for a place for their child.

The school is committed to meeting the DfE's recommendations on costs and value for money. Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.

The school works with multiple suppliers to obtain the best value for money possible. Any savings negotiated are passed to parents where possible.

The school does not enter into exclusive single supplier contracts.

The school does not amend uniform requirements regularly and takes the views of parents and pupils into account when considering changes to school uniforms.

Where wholesale changes are required, the school ensures that assistance is provided to parents struggling to meet the associated costs.

Religious clothing

Some religions and beliefs require their members to conform to a specific dress code. The school does not discriminate against any religion or belief; however, the school weighs the needs and rights of individual pupils against the cohesion and health and safety concerns of the entire school community.

The school endeavours to allow religious requirements to be met where possible.

Parents' concerns and requests regarding religious clothing are dealt with on a case-by-case basis by the Head Teacher, and always in accordance with the school's Complaints Procedures Policy.

Equality

The school is required to ensure that this policy does not discriminate unlawfully.

Every step has been taken to ensure that the cost of girls' and boys' uniforms are not disproportionate.

The school endeavours to ensure that our uniform is as gender neutral and inclusive as possible.

Pupils identifying as a member of the opposite sex are able to adapt uniform regulations. Parents are requested to discuss adaptations with the Head Teacher.

Complaints and challenges

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.

To make a complaint, parents should refer to the Complaints Procedures Policy and follow the stipulations outlined.

When a complaint is received, the school works with parents to arrive at a mutually acceptable outcome.

School uniform supplier

All items with logo can be bought from either *Your School Uniform* at: www.yourschooluniform.com (01773 837384) or *121 uniforms* at: www.121uniforms.co.uk; all other items can be purchased from any retail outlet. The school also holds regular PTA 'nearly new' uniform sales to encourage the economical 'recycling' of uniform items.

Uniform assistance

The school supports vulnerable families in meeting the costs of uniforms.

School uniform assistance is provided via a voucher worth £26 that can be spent on school clothing.

To claim school uniform assistance, parents should be eligible for FSM.

Families who meet the criteria should complete the School Uniform Assistance Application Form ([Appendix B](#)) at the end of this policy and return it to the school office.

The budget for the school uniform assistance scheme comes from pupil premium funds.

Eligibility is determined by checking original documents from the relevant authority, detailing receipt of the benefit and the address of the pupil.

Applications should be received by **July 1st**.

Vouchers are collected from the school office.

Non-compliance

The school expects that all pupils will adhere to the school's uniform policy while on route to or from school; on activities outside the school premises when school uniform is required to be worn. Pupils found to be in breach of the school's uniform policy will be subject to appropriate sanctions during school time.

School colours

Our school colours are as follows:

- Blue
- Gold (yellow)

The uniform

The school endeavours to ensure that our uniform is as gender neutral as possible.

Pupils who identify as the opposite sex to their birth sex are permitted to wear the uniform of their preferred gender. Parents who wish to discuss this, need to make an appointment with the Head Teacher.

See Appendix A for an overview of uniform for boys and girls.

Jewellery

No jewellery may be worn with the exception of small stud sleeper earrings for girls with pierced ears, which must be removed or covered over by tape during PE related activities.

An appropriately sized watch for telling the time may be worn (must be removed for PE). Analogue display is preferable as this assists children with their understanding of telling the time.

Jewellery is the responsibility of the pupil and not the school. Lost or damaged items will not be refunded.

School bag

Pupils are encouraged to purchase a school back pack with school logo.

School bags featuring inappropriate images, slogans or phrases are not permitted.

The school encourages pupils to bring non-valuable bags to school. The school will not be liable for lost or damaged school bags.

Hairstyles

The school reserves the right to make a judgement on the suitability of pupils' hair and appearance.

The following are **not** allowed: patterned or sculpted styles, close shaved cuts (less than a number 2), dyed hair, hair extensions or mohawks.

Pupils with what could be deemed extreme hairstyles may be exempt from the rule above on racial or religious grounds, taking into consideration each individual pupil's scenario.

Pupils with long hair must ensure that this does not impede their vision, cover their face or provide a health and safety risk. All shoulder length hair needs to be tied back regardless of gender.

Bandana style headbands and flowers/bows or excessive hair accessories are not to be worn; however, plain hair clips or bands are acceptable.

Make-up

- False nails and nail extensions are not permitted.
- Only clear nail varnish may be worn.
- No pupil is allowed to wear make-up.
- Pupils wearing make-up are required to remove it or, if appropriate, will be sent home to remove it.

There may be exceptions to the above in extreme circumstances, at the Head Teacher's discretion, e.g. a pupil may be permitted to cover heavy scarring/skin damage.

Adverse weather

During hot weather, lightweight clothing is required to reduce the risk of overheating. Pupils are advised not to wear their jumpers or ties during heatwaves.

If outside during break times, pupils not wearing sun-safe clothing (hats) are advised to stay in an area protected from the sun, or spare clothing is provided.

Pupils are encouraged to wear sunglasses with UV protection. These are the pupil's own responsibility and the school is not liable for breakages.

Children must come to school wearing sunscreen and bring a hat to protect them from the sun.

During cold weather, pupils are required to wear scarfs, gloves, coats and hats when they are outside.

Pupils are permitted to wear navy jogging bottoms and navy hoodies_during PE in cold weather.

Labelling

All pupils' clothing and footwear is clearly labelled with their name.

Any lost clothing is be taken to lost property box in the quad. All lost property is retained for one term.

Monitoring and review

This policy is reviewed every two years by the Head Teacher.

The scheduled review date for this policy is **June 2023**.

Appendix A

Uniform Overview

Girls	Boys	PE	Additional Items
<p>For EYFS – white polo shirt with or without logo (to be transitioned by end of year 1, at latest, to button up white shirt as below.</p>		<p>PE Kit</p>	
<p><u>Girls’ Uniform: Winter</u></p> <ul style="list-style-type: none"> • Navy Pleated Skirt or culottes • Grey trousers (optional) • White Closed-Neck <u>Pointed Collared Blouse</u> <i>not round collared</i> (with a top button; not ‘Velcro’ fastenings); • Tie • Long White Socks – preferred (Long Navy Socks or Navy Tights may be worn for ‘every day’ use in muddy, cold conditions; except for smart formal occasions when Long White Socks must be worn) <p><u>Girls’ Uniform: Summer</u></p> <ul style="list-style-type: none"> • Light Blue Gingham Summer Dress (culottes recommended) • White Socks – long <p><u>Girls’ Winter or Summer</u></p> <ul style="list-style-type: none"> • Cardigan or Navy V-Neck Sweatshirt with small embroidered logo • Grey trousers (optional) • Black ‘school style’ Shoes (not covering ankle) • Dark Coloured Outdoor Coat (Navy or black) • Navy Fleece with small embroidered logo for outdoor use only (optional) • Hair accessories should be blue, yellow or white 	<p><u>Boys’ Uniform: Winter & Summer</u></p> <ul style="list-style-type: none"> • Grey Trousers/Shorts • White Collared Shirt long or short sleeved (with a top button; no ‘Velcro’ fastenings permitted) • School Tie (in <u>very hot</u> weather boys may wear short sleeved shirt and open collar) • Navy V-Neck Sweatshirt with small embroidered logo • Black Shoes (not covering ankle) • Dark Coloured Outdoor Coat (Navy or black) • Navy Fleece with small embroidered logo for outdoor use only (optional) 	<p>Yellow Polo Shirt with small embroidered logo</p> <p>Navy Shorts with small embroidered logo</p> <p>White Sports Socks</p> <p>Black Plimsolls and for juniors – trainers for outdoor games</p> <p>Navy track suit (with optional small embroidered logo)</p>	<ul style="list-style-type: none"> • Wellington boots • Navy Wellington boot bag (School logo optional). • Yellow PE Bag (School logo optional) • Infant Book Bag with School logo and reflector strip • Junior Book Bag with School logo and reflector strips • Painting Overall • Baseball Caps – Navy or Yellow (School logo optional) • Legionnaire Caps – Navy or Yellow (School logo optional) • Scarf in school colours • Warm/bobble hat in school colours • Navy Beanie Hat • Navy Gloves

Appendix B

School Uniform Assistance Application Form

Children who attend St Nicholas CE Primary are eligible for school uniform assistance if they receive FSM.

This scheme is open to children in Years Reception to Year 6. The allowance is for buying suitable school wear and is paid once a year.

Part 1: Details of parent

Your full name:	
Title:	
Date of birth:	
National insurance number:	
Address:	
Contact no.:	
Email address:	

By supplying us with a phone number or email, you agree to being contacted to let you know if you are eligible.

Part 2: Details of each dependent child you are applying for

Surname	Other names	Date of birth

Please read this declaration before you sign it

- This is my claim for school uniform assistance.
- I declare I am the parent of the child/children that I am applying for.
- I declare that all the information I have given is correct and complete to the best of my knowledge.
- I have enclosed original documentation to prove that I am in receipt of one of the benefits listed at the top of this form.
- I am aware that I have a duty to notify the school in writing immediately of any changes in my circumstances which might affect my entitlement to school clothing assistance.
- I understand that information taken from this form will be stored electronically on the school's computers. The school is permitted to do this under the GDPR and Data Protection Act 2018. A copy of the school's registration is held for inspection.

Please return this completed for to the school office.

Your signature: _____ Date: _____

What happens next?

If you apply for school uniform assistance and qualify, a voucher will be ready for you for each of your children during the week. If you do not qualify for the payment, we will let you know by letter or phone and explain why

